

**PROCEDURE FOR FILING THE PHILIPPINE CITIZENSHIP
RETENTION AND RE-ACQUISITION PURSUANT TO
MEMORANDUM CIRCULAR NO. AFF. 05-02
REVISED RULES GOVERNING PHILIPPINE CITIZENSHIP
UNDER REPUBLIC ACT (R.A.) NO. 9225**

1. File the Application for Citizenship Retention and Re-Acquisition form attaching two (2) passport-sized colored pictures with white background taken within the last six (6) months; < [Download Form](#) >
2. For initial evaluation, applicant submits to the Consulate's Civil Registry Section (civilregistry.nagoyapcg@gmail.com) scanned copies of the application form along with the following documents, as applicable, as proof of Philippine citizenship:
 - a. Philippine Statistics Authority (PSA)-issued Birth Certificate;
 - b. Philippine Passport;
 - c. Voter's affidavit or voter's identification card;
 - d. Marriage Contract indicating the Philippine citizenship of the applicant;
 - e. Such other documents that would show that the applicant is a former natural-born citizen of the Philippines as may be acceptable to the evaluating officer.

In addition, the applicant is required to submit a photocopy of his/her current valid foreign passport and Certificate of Naturalization.

- f. In the absence of the Certificate of Naturalization, the applicant may submit an affidavit explaining the circumstances by which the foreign citizenship is acquired.
- g. In all cases, the evaluating officer may require the submission of additional documents if there is reasonable ground to believe that the applicant is not a former natural-born Filipino.

For the minor derivative/s (unmarried children below 18 years of age) who will be included in the application, send also scanned copies of the child's Birth Certificate, valid foreign passport, and Philippine passport, if available.

Note: The applicant should not affix yet his/her signature in the application form. The applicant will sign in front of the Consular staff on the day of his/her oath-taking.

3. After evaluation of the documents, the applicant is advised on the schedule of his/her oath-taking.
4. On the date of the applicant's visit to the Consulate, the applicant submits all the original documents. Should all the documents be in order, the applicant pays the corresponding fee of ₱6,500.00 for the application and issuance of the Identification Certificate (IC). An additional ₱3,250.00 shall be paid for each minor derivative specified in the application form.
5. After payment of applicable fees, the applicant takes his/her oath before the Consular Officer and signs the "Oath of Allegiance";
6. Thereafter, the Order of Approval will be issued by the Consular Officer. The applicant is also issued an IC, subject to the existing Bureau of Immigration (BI) rules and regulations in the issuance of the same. The original Oath of Allegiance, Identification Certificate and Order of Approval will be handed to the applicant and copies will be transmitted to the Bureau of Immigration in Manila;
7. Thereafter, the applicant may opt to apply for a Philippine passport as he/she may deem necessary.

N.B.:

In the case of petitions that do not comply with the above requirements and submissions, the applicant shall be notified to submit the required or additional documents within thirty (30) days from receipt of the notice of non-compliance of the requirements; otherwise, a petition shall not be favorably acted upon by this Consulate. If after evaluation the documents submitted fail to establish that the applicant was a former citizen of the Philippines, the applicant shall be notified of such fact in writing by this Consulate.