

**CONSULATE GENERAL OF THE PHILIPPINES  
NAGOYA, JAPAN  
REPORT OF BIRTH (ROB)  
CHECKLIST OF DOCUMENTS**

<b>LEGITIMATE CHILD</b>		
<input type="checkbox"/>	1. Report of Birth form	1 copy
<input type="checkbox"/>	2. CHILD'S SHUSSEI TODOKE NO KISAI JIKO SHOMEISHO (Certified true copy of the Birth Certificate from Japan's Local Ward) 出生届の記載事証明書	1 original 3 photocopies
<input type="checkbox"/>	3. Marriage Certificate issued by the PSA or Report of Marriage issued by the Embassy or Consulate within a year	1 original 3 photocopies
4. Filipino Mother and Father		
<input type="checkbox"/>	a. Birth Certificate issued by the PSA	1 original 3 photocopies
<input type="checkbox"/>	b. Valid passport (data page)	4 photocopies
5. Foreign National Mother or Father		
<input type="checkbox"/>	a. Japanese National - Valid Passport or any valid ID (Driver's License, My Number Card)	4 photocopies
<input type="checkbox"/>	b. Other Foreign National - Valid Passport	4 photocopies
<input type="checkbox"/>	6. Affidavit of Delayed Registration (filed 1 year after the date of birth)	1 original
<input type="checkbox"/>	7. Affidavit of Legitimation (child was born before the marriage of the parents)	1 original
<input type="checkbox"/>	8. Certificate of No Birth Record issued by the PSA for unregistered children ages 5 years old and above	1 original 3 photocopies
<input type="checkbox"/>	9. Affidavit of Explanation for parent's non submission of passport or IDs due to death and divorce	1 original
<input type="checkbox"/>	10. Passport datapage for children with Japanese or other foreign national	4 photocopies
<input type="checkbox"/>	11. ¥600 Red Letter-pack	1 piece
<b>ILLEGITIMATE CHILD</b>		
<input type="checkbox"/>	1. Report of Birth form	
<input type="checkbox"/>	2. CHILD'S SHUSSEI TODOKE NO KISAI JIKO SHOMEISHO (Certified true copy of Birth Certificate from Japan's Local Ward) 出生届の記載事証明書	1 original 3 photocopies
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<input type="checkbox"/>	b. Other Foreign National - Valid Passport	4 photocopies
<input type="checkbox"/>	5. Certificate of No Birth Record issued by the PSA for children 5 years old and above	1 original 3 photocopies
<b>Duly accomplished Affidavits at the Consulate</b>		
<input type="checkbox"/>	6. Affidavit of Admission of Paternity filed and signed by the biological Father	1 original
<input type="checkbox"/>	7. Affidavit to Use the Surname of the Father executed and signed by either of the following:	1 original
<input type="checkbox"/>	a. Mother for children BELOW 7 years old	1 original
<input type="checkbox"/>	b. Child ages 7 years old and above	1 original
<input type="checkbox"/>	8. Sworn Attestation filed and signed by the Mother until 17 years old	1 original
<input type="checkbox"/>	9. Affidavit of Delayed Registration (filed 1 year after the date of birth)	1 original
10. Affidavit of Explanation either of the following		
<input type="checkbox"/>	a. Non submission of passport or IDs due to death and divorce	1 original
<input type="checkbox"/>	b. For unregistered marriage in the Philippines	1 original
<input type="checkbox"/>	11. Passport datapage for children with Japanese or other foreign national	4 photocopies
<input type="checkbox"/>	12. ¥600 Red Letter-pack	1 piece

**The Civil Registry Section  
Consulate General of the Philippines in Nagoya  
Hiroya Building, 3-31-3 Sakae, Naka-ku, Nagoya-shi, Aichi-ken, Japan 460-0008  
Tel. 052 211 8811**

For appointment, please email [civilregistry.nagoyapcg@gmail.com](mailto:civilregistry.nagoyapcg@gmail.com)