

## PURCHASE REQUEST

### Philippine Consulate General, Nagoya Japan

Department:		Philippine Consulate General, Nagoya		P.R. No.		Date: Aug 23, 2024	
Section:		Property		SAI No.			
Stock No.	Unit	Item Description	Quantity	Unit Cost	Total Cost		
1	pc	extension cord 3m 4 outlet	5	¥ 1,580	¥	7,900	
2	pc	Brother toner TN-29J	5	¥ 10,245	¥	51,225	
3	pc	toner drum unit DR-24J	5	¥ 10,264	¥	51,320	
4	pc	canon cartridge 325	5	¥ 7,680	¥	38,400	
	<b>icts Total</b>					<b>¥ 148,845</b>	
5	pc	tape glue 10m	30	¥ 130	¥	3,900	
6	pc	double sided tape 20mm x 10	10	¥ 309	¥	3,090	
7	pc	double sided tape 15mm x 20m NW-15	10	¥ 448	¥	4,480	
8	pc	post it notes /sticky pointer	15	¥ 431	¥	6,465	
9	pc	sign pen red (10 pcs/box)	3	¥ 748	¥	2,244	
10	box	sign pen blue (10 pcs/box)	3	¥ 748	¥	2,244	
11	pc	sign pen black (10 pcs/box)	3	¥ 748	¥	2,244	
12	pc	Oil-based Ballpoint Pen/black	10	¥ 528	¥	5,280	
14	pc	nylon rope green length 30m x 5mm	5	¥ 1,040	¥	5,200	
15	pc	A4 bond paper/multi-paper super white	25	¥ 3,970	¥	99,250	
16	pc	ribbon cartridge, EPSON VPD500RC	5	¥ 1,630	¥	8,150	
17	pc	eyelet puncher	6	¥ 5,247	¥	31,482	
18	pc	Correction tape YX 5mm	10	¥ 3,090	¥	30,900	
19	box	box file A4	10	¥ 4,395	¥	43,950	
21	pc	Living Pen Stand Pen Holder Organizer	2	¥ 3,209	¥	6,418	
22	pc	Nagagata envelope long 3	20	¥ 274	¥	5,480	
23	pc	B4 envelope	10	¥ 1,343	¥	13,430	
24	pc	A4 envelope	20	¥ 798	¥	15,960	
25	pc	pencil	2	¥ 5,130	¥	10,260	
26	pc	pencil sharpener	5	¥ 1,730	¥	8,650	
27	pc	scotch tape/24mm x 35m	20	¥ 771	¥	15,420	
28	pc	pentelpen/black	2	¥ 1,120	¥	2,240	
29	pc	pentelpen/blue	1	¥ 1,120	¥	1,120	
30	pc	pentelpen/red	1	¥ 1,120	¥	1,120	
31	pc	whiteboard marker/blue	1	¥ 1,070	¥	1,070	
32	pc	whiteboard marker/black	1	¥ 1,070	¥	1,070	
33	pc	whiteboard marker/red	1	¥ 1,070	¥	1,070	
34	pc	scissor/big	15	¥ 1,390	¥	20,850	
35	pc	paper puncher	5	¥ 1,977	¥	9,885	
36	pc	staple wire no.11-1M	20	¥ 1,020	¥	20,400	
37	pc	staple wire no.11-10mm	10	¥ 1,760	¥	17,600	
38	pc	stapler	15	¥ 1,680	¥	25,200	
39	pc	big stapler	5	¥ 5,980	¥	29,900	
40	pc	ruler/1ft	10	¥ 827	¥	8,270	
41	box	file folder/1 box (10 books)	10	¥ 6,139	¥	61,390	
42	set	A6 notebook/5 books)	2	¥ 2,129	¥	4,258	
43	box	A4 Folder	3	¥ 4,288	¥	12,864	
44	pack	Highlighter Fluorescent Optex	30	¥ 189	¥	5,670	
45	box	Duct Tape/1 box (30 rolls)	1	¥ 12,430	¥	12,430	
46	pc	Kraft Gusseted A4 envelope/ 100 pcs	5	¥ 3,080	¥	15,400	
	<b>os Total</b>					<b>¥ 576,304</b>	
47	pc	plant fertilizer	10	¥ 160	¥	1,600	
48	pc	wooden stirrer 14cm 1 bag	10	¥ 185	¥	1,850	
49	pc	all purpose liquid Cleaner	15	¥ 350	¥	5,250	
50	pc	tissue paper 200 sheets/5 boxes	2	¥ 4,822	¥	9,644	
51	pc	aluminum foil	9	¥ 510	¥	4,590	
52	pc	ziplock medium	5	¥ 547	¥	2,735	
53	box	disposable Gloves/100pcs/box Large	10	¥ 548	¥	5,480	
54	pc	disinfecting cloth, wipes	60	¥ 657	¥	39,420	
55	pc	spoon	5	¥ 594	¥	2,970	
56	pc	fork	5	¥ 594	¥	2,970	
57	set	paper bowl	1	¥ 5,575	¥	5,575	
58	pack	paper plate three-divided round tray 26cm/400 pcs	1	¥ 19,608	¥	19,608	
59	pc	Paper cup white 275ml (9oz) 1 bag (100 pieces)	10	¥ 587	¥	5,870	

60	pc	car fragrance 2pcs pack	20	¥	485	¥	9,700
61	pc	diswashing liquid	10	¥	507	¥	5,070
62	pc	diswashing detergent	5	¥	1,028	¥	5,140
63	pc	cockroach spray	5	¥	1,097	¥	5,485
64	pc	air freshner	10	¥	657	¥	6,570
65	pc	ziplock large	2	¥	1,730	¥	3,460
66	pc	laptop bag	3	¥	3,680	¥	11,040
67	pc	paper towel tissue (30 pcs/set)	7	¥	3,399	¥	23,793
68	pc	kitchen scissor	1	¥	3,267	¥	3,267
69	pc	kitchen knife	1	¥	1,967	¥	1,967
70	pc	liquid hand soap	2	¥	3,026	¥	6,052
71	box	sharpening tools	1	¥	4,567	¥	4,567
72	pc	embossed round towels	2	¥	3,589	¥	7,178
73	set	stick air freshner	2	¥	1,830	¥	3,660
74	pc	windshiel wax DX 04957	6	¥	1,210	¥	7,260
75	pc	pizza cutter wheel	2	¥	1,980	¥	3,960
76	pc	parallel wire VFF vinyl cord	1	¥	17,681	¥	17,681
77	pc	triple outlet	15	¥	713	¥	10,695
78	pc	face mask	5	¥	1,280	¥	6,400
79	pc	electric plug	15	¥	203	¥	3,045
80	pc	wipe for car	10	¥	1,411	¥	14,110
81	pc	Wall Cable ties	20	¥	880	¥	17,600
	<b>osm Total</b>					¥	<b>285,262</b>
82	pc	pole hanger stand	3	¥	4,367	¥	13,101
83	pc	Plus Letter Case A4 Vertical Shallow 7 Tiers	3	¥	4,618	¥	13,854
	<b>se ff Total</b>					¥	<b>26,955</b>
85	pc	scan snapp	2	¥	55,000	¥	110,000
86	pc	HDMI To HDMI Cable	4	¥	1,986	¥	7,944
87	pc	HDD/NAS 2TB Standard Model 1 Drive LS210D0201G	1	¥	21,680	¥	21,680
88	pc	Dual Vocal Wireless System SVX288J-PG58-JB1	1	¥	62,700	¥	62,700
	<b>se ict Total</b>					¥	<b>202,324</b>
92	pc	microwave oven	2	¥	19,990	¥	39,980
93	pc	mini vacuum cleaner	2	¥	5,081	¥	10,162
94	pc	office refrigerator	1	¥	39,800	¥	39,800
95	pc	laser rangefinder	1	¥	49,218	¥	49,218
	<b>se oe Total</b>					¥	<b>139,160</b>
							<b>1,378,850</b>

Purpose: \_\_\_\_\_ The item/s for repair/purchased is/are for the official use of the Consulate General, Nagoya, Japan.

Signature: Printed Name: Designation:	Prepared by:  <b>ROBERTO N. SALUMBIDES</b> Property Officer	Approved by:  <b>LAZARO M. GARCIA, JR.</b> Administrative Officer
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CONSULATE GENERAL OF THE REPUBLIC OF THE PHILIPPINES  
NAGOYA, JAPAN

**REQUEST FOR  
QUOTATION**

The Consulate General of the Philippines in Nagoya intends to procure Various Office and ICT Supplies, Semi-Expendable Equipment, and other Materials.

The Procurement Committee of the Consulate General of the Philippines therefore invites submission of quotations for the said procurement in accordance with the attached Purchase Request.

The approved budget for the contract is One Million Five Hundred Thousand Yen (JPY1,500,000) or approximately PhP600,000.00

The best offer shall be selected based on the lowest calculated and most responsive proposal.

Payment shall be made by bank transfer after delivery of the service.

Quotations must be submitted to the Consulate General of the Philippines in Nagoya **on or before Friday, 27 September 2024** at Hiroya Building, 3-31-3 Sakae, Naka-ku, Nagoya, telephone number 052 211 8811, fax: 052 265 9708 or through email: [nagoyapcg.geninfo@dfa.gov.ph](mailto:nagoyapcg.geninfo@dfa.gov.ph)

A handwritten signature in blue ink, appearing to read 'Jericson H. Arceo', written over a horizontal line.

**JERICSON H. ARCEO,**  
Vice Consul and  
Procurement Committee Vice-Chairperson

19 September 2024  
Nagoya, Japan