



**Consulate General of the Republic of the Philippines
Nagoya**

18 August 2020

Sir/Madam:

The Consulate General of the Philippines in Nagoya intends to procure office supplies/equipment for its official use in 2020 in accordance with the government procurement law of the Philippines.

The Procurement Committee of the Consulate General of the Philippines therefore invites you to submit a quotation for the aforementioned procurement, described as follows:

Item/Description	Quantity
Toner Cartridge TN-29J	Five (5) Units
Copy Paper A4	15 Reams

The approved budget for the contract is Fifty-Three Thousand Five Hundred Japanese Yen (JPY 53,500) or approximately Twenty-Five Thousand Seven Hundred Ten Pesos (PhP25,710.00).

The best offer shall be selected based on the lowest calculated and responsive proposal.

Quotations must be submitted to the Consulate General of the Philippines in Nagoya **on or before 1200 Hrs. of Monday, 24 August 2020** at Hanaguruma Building North 2F, Room 20, 5-4-14 Meieki, Nakamura-ku, Nagoya-shi 450-0002 Aichi-ken, Japan, telephone number +81 (0) 52 588 2446 or through email: lazaro.garcia@dfa.gov.ph / nicanor.miranda@dfa.gov.ph.

Very truly yours,


LAZARO M. GARCIA, JR.
Administrative Officer and
Member, Procurement Committee

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