



**Consulate General of the Republic of the Philippines
Nagoya**

REQUEST FOR QUOTATION

The Consulate General of the Philippines in Nagoya intends to procure common-use supplies and various equipment for official use at its new office space, in accordance with the government procurement law of the Philippines.


The Procurement Committee of the Consulate General of the Philippines therefore invites submission of quotations for the said procurement, as described in the attached list of technical requirements.

The approved budget for the contract is SIX HUNDRED FOURTEEN THOUSAND PESOS (PhP 614,000.00) or approximately ONE MILLION TWO HUNDRED TWENTY-EIGHT THOUSAND YEN (JPY1,228,000).

The best offer shall be selected based on the lowest calculated and responsive proposal.

Payment shall be made through bank transfer after delivery.

Quotations must be submitted to the Consulate General of the Philippines in Nagoya on or before **Monday, 28 December 2020** at Hiroya Building, 3-31-3 Sakae, Naka-ku, Nagoya, telephone number 052 211 8811, fax: 052 265 9708, or through this email, cc: jerome.castro@dfa.gov.ph and nicanor.miranda@dfa.gov.ph.



JEROME JOHN O. CASTRO
Deputy Consul General
Member, Procurement Committee


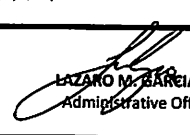
Nagoya, 17 December 2020



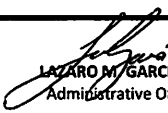
PURCHASE REQUEST					
Philippine Consulate General, Nagoya Japan					
Department:		Philippine Consulate General, Nagoya	P.R. No.	Date:	
Section:		Property	SAI No.	Date:	
Stock No.	Unit	Item Description	Quantity	Unit Cost	Total Cost
1	3	Folder,B4	box	¥	-
1	10	double clip, CP-102 Oversized (10pcs/box)	bx	¥	-
2	10	double clip, CP-101 extra large (10pcs/box)	bx	¥	-
3	10	double clip, grain width 10mm (20pcs/box)	bx	¥	-
5	30	Correction Tape, film base type, mono YX 5mm	pc	¥	-
6	25	Data File Box, S A4 vertical blue	pc	¥	-
7	3	craft Envelope with tape kaku 2 (200pcs/set)	set	¥	-
8	2	craft Envelope with tape naga 3 w/o zip code (1000pcs/box)	box	¥	-
9	12	uni plockey pen thick/thin	pc	¥	-
10	10	Fastener, plastic	box	¥	-
11	50	File Organizer, expanding, plastic	pc	¥	-
12	12	Marker, permanent, Prockey	pc	¥	-
13	20	Paper Clip, vinyl, 29mm, gem	bx	¥	-
14	20	Paper Clip, vinyl, 53mm, gem	bx	¥	-
15	5	Pencil, lead with eraser,HB	bx	¥	-
16	15	Stamp Pad, felt, Shachihata	pc	¥	-
17	10	Stamp Pad Ink, violet, 30 ml.	pc	¥	-
18	10	Puncher, standard, kokuyo	pc	¥	-
19	15	Dating and stamping machine, standard	pc	¥	-
20	4	Pencil Sharpener, manual,	pc	¥	-
21	18	Scissors, symmetrical blade, kokuyo	pair	¥	-
22	18	Stapler, standard No. 11, max vaimo	pc	¥	-
23	5	Stapler, standard No. 11, 10mm (big)	bx	¥	-
24	25	Staple Wire, standard No.11	bx	¥	-
25	30	Tape, transparent, 24 mm	roll	¥	-
26	15	Tape Dispenser, table top (24 mm)	pc	¥	-
27	5	Calculator, compact, 12 digits	pc	¥	-
28	50	Glue, all purpose, stick, 40g	pc	¥	-
29	30	Paper, multi copy, A4,	box	¥	-
30	18	dater, Shachihata	pc	¥	-
31	20	Record Book, 300 pages	book	¥	-
32	30	Paper Pad, ruled	pad	¥	-
33	15	Printer toner cartridge, brother TN-29J	cart	¥	-
34	6	Folder, A4,	box	¥	-
35	3	Folder,B4	box	¥	-
36	150	Ball Pen, No. 5, Black	pc	¥	-
37	150	Ball Pen, No. 5, Blue	pc	¥	-
38	150	Ball Pen, No. 5, Red	pc	¥	-
39	200	Paper Towel, 225 X 210	box	¥	-
40	15	Rubber Band, big	bx	¥	-
41	5	Rubber Band, small	bx	¥	-
42	10	Stick-on (75 x 25)	pack	¥	-
43	10	Stick-on (75 x 75)	pack	¥	-
44	5	Packing Tape (50mm)	roll	¥	-
45	20	Highlighter (1.5), (orange, fuchsia, green, yellow)	pc	¥	-
46	15	incoming & outgoing tray, 70mm	unit	¥	-
47	15	Ball pen, paper clip organizer	pc	¥	-
48	10	Bin	pc	¥	-
49	20	Signing Pen, V-Corn, 0.5	pack	¥	-
50	10	Clear File	pack	¥	-
51	10	Label Sticker (100 pc/pack)	pack	¥	-
52	20	Alcohol	btl	¥	-
53	5	Ruler	pc	¥	-
54	1	Cutting Board (A4), kokuyo	unit	¥	-
55	100	Postage/stamps	pc	¥	-
				¥	-

Purpose: The item/s for repair/purchased is/are for the official use of the Consulate General, Nagoya, Japan.

Signature:	Prepared by:	Approved by:
Printed Name:	NILANG R. MIRANDA, JR.	LAYARD W. GARCIA, JR.
Designation:	Property Officer	Administrative Officer

PURCHASE REQUEST					
Philippine Consulate General, Nagoya Japan					
Department:		Philippine Consulate General, Nagoya	P.R. No.	Date:	
Section:		Property	SAI No.	Date:	
Stock No.	Unit	Item Description	Quantity	Unit Cost	Total Cost
1	2	Shredder, Iris Ohyama, 4 x 10	unit	¥	-
2	2	Crisscut Shredder, Iris Ohyama, 2 x 10	unit	¥	-
3	2	Umbrella Holder (big)	pack	¥	-
4	2	Umbrella Holder	pack	¥	-
5	1	Coffee Maker	unit	¥	-
6	6	Door Mat	pc	¥	-
7	1	Ladder	unit	¥	-
8	2	Sign Board	unit	¥	-
9	1	Microwave	unit	¥	-
10	1	Electric Kettle	unit	¥	-
11	1	Vacum Cleaner, heavy duty	unit	¥	-
12	1	refrigirator, 15 cu.ft.	unit	¥	-
13	1	rice cooker	unit	¥	-
14	4	Air Purifier, ordinary	unit	¥	-
15	2	Air Purifier, plasma	unit	¥	-
16	1	Toaster	unit	¥	-
17	2	Safe	unit	¥	-
18	1	Cash Counter	unit	¥	-
19	2	UV Light	unit	¥	-
20	10	Hand Dryer	unit	¥	-
				¥	-
Purpose: The item/s for repair/purchased is/are for the official use of the Consulate General, Nagoya, Japan.					
Signature: Printed Name: Designation:		Prepared by:  NICAMOR M. MIRANDA, JR. Property Officer	Approved by:  LAZANO M. GARCIA, JR. Administrative Officer		

PURCHASE REQUEST					
Philippine Consulate General, Nagoya Japan					
Department:		Philippine Consulate General, Nagoya		P.R. No.	
Section:		Property		SAI No.	
				Date:	
				Date:	
Stock No.	Unit	Item Description	Quantity	Unit Cost	Total Cost
1	1	Chopping Board,	unit	¥	-
2	4	drinking glass (6 pc/set)	set	¥	-
3	4	cups and saucer (6 pc/set)	set	¥	-
4	4	plates (6 pc/set)	set	¥	-
5	2	spoon (10 pc/set)	set	¥	-
6	2	fork (10 pc/set)	set	¥	-
7	2	spoon (small) (10 pc/set)	set	¥	-
8	2	fork (small) (10 pc/set)	set	¥	-
9	2	knife (10 pc/set)	set	¥	-
				¥	-
Purpose:					
The item/s for repair/purchased is/are for the official use of the Consulate General, Nagoya, Japan.					
Signature:		Prepared by:		Approved by:	
Printed Name:		NICANOR M. MIRANDA, JR.		LAZARO M. GARCIA, JR.	
Designation:		Property Officer		Administrative Officer	

PURCHASE REQUEST					
Philippine Consulate General, Nagoya Japan					
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Section:		Property	SAI No.		Date:
Stock No.	Unit	Item Description	Quantity	Unit Cost	Total Cost
1	15	Mouse, elecom, bluetooth	PC		¥ -
2	15	Keyboard, logicool	pc		¥ -
3	6	External Drive, buffalo, 1 TB	pc		¥ -
4	15	Mouse Pad	pc		¥ -
5	1	Monitor (10 in)	pc		¥ -
6	15	extension cord (5 outlet)	pc		¥ -
7	5	Printer	unit		¥ -
					¥ -
Purpose: The item/s for repair/purchased is/are for the official use of the Consulate General, Nagoya, Japan.					
Signature:		Prepared by:	Approved by:		
Printed Name:		NICANOR M. MILANDA, JR. Property Officer	 LAZARO M. GARCIA, JR. Administrative Officer		
Designation:					

PURCHASE REQUEST					
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Section:		Property		SAI No.	
				Date:	
				Date:	
Stock No.	Unit	Item Description	Quantity	Unit Cost	Total Cost
1	4	CCTV	set	¥	-
2	1	Queing System	unit	¥	-
3	2	Public Address System	unit	¥	-
4	2	Video Cam. Recorder	unit	¥	-
5	1	Lighting Equipment	set	¥	-
6	2	TV set, 55 in	unit	¥	-
				¥	-
Purpose:					
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Signature:		Prepared by:		Approved by:	
Printed Name:		NICANORM. MIRANDA, JR.		LAZARO M. GARCIA, JR.	
Designation:		Property Officer		Administrative Officer	

PURCHASE REQUEST					
Philippine Consulate General, Nagoya Japan					
Department:		Philippine Consulate General, Nagoya		P.R. No.	
Section:		Property		SAI No.	
				Date:	
				Date:	
Stock No.	Unit	Item Description	Quantity	Unit Cost	Total Cost
1	10	Book Shelf	unit	¥	-
2	10	Desk Lamp	unit	¥	-
3	15	Filing Cabinet	unit	¥	-
				¥	-
Purpose:					
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Signature:		Prepared by:		Approved by:	
Printed Name:		NICANOR M. MIRANDA, JR.		LAZARO M. GARCIA, JR.	
Designation:		Property Officer		Administrative Officer	